



APPOINTMENT FOR SERVICES

Appointment of: J&S Blackhurst Limited, Trading As Jigsaw Training whose registered office is situated at 8 Ferry Road Office Park, Ferry Road, Riversway, Preston, Lancs, PR2 2YH ("Supplier")
UKPRN: 10019565

We are pleased to advise that the above Supplier has been appointed as an authorised supplier of the Services to the Customer, for the period from 1st August 2013 (the "Commencement Date") to 31st July 2014 (the "Expiry Date").

Compass Group UK & Ireland directly contracts with the Skills Funding Agency in order to provide training services to apprentices within all roles and sectors of the business. There are several embedded programmes including professional cookery, security and management, however, in order to deliver quality provision, the delivery of frontline apprenticeships is sub-contracted to the supplier above.

Jigsaw Training is contracted to deliver 19+ apprenticeships for those existing employees in a frontline role. There is a robust Service Level Agreement (SLA) in place which is monitored by the Qualifications Contract Manager on an ongoing basis with formal strategy and policy review taking place annually with the Head of Education. All strategy and policy documents can be obtained via the L&D helpdesk.

Compass Group UK & Ireland provides quality management across all sub-contracted provision and carries out observations of teaching, learning and assessment in line with the Common Inspection Framework, recording findings within embedded improvement plans to drive continuous improvement across all provision.

Jigsaw is paid at a rate of 90% of the funding occupancy report for those learners allocated to their provision. Payments are made as per the SLA on receipt of a valid invoice

In the event that either party wishes to terminate the Frame Agreement, the party wishing to terminate the Agreement shall provide the other with no less than ninety (90) days written notice except in respect of any individual apprentice ("learner") who has not yet completed their agreed programmes of learning. In this instance Jigsaw Training shall cease recruitment of new learners, but will continue to provide learning to all learners already on programme until completion of their Apprenticeship and all other conditions of the SLA shall remain in force until that time.

Jigsaw shall not sub-contract any part of its obligations under the Frame Agreement

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